



Computer-Based BEC Examinations

Individual Registration form

Please tick	Examination	Exam date	Final Registration Date	Exam fee
<input type="checkbox"/>	CB BEC Preliminary	28.01.2012	13.01.2012	€160
<input type="checkbox"/>	CB BEC Preliminary	03.08.2012	20.07.2012	tbc
<input type="checkbox"/>	CB BEC Preliminary	28.11.2012	14.11.2012	tbc
<input type="checkbox"/>	CB BEC Preliminary	14.12.2012	30.11.2012	tbc
<input type="checkbox"/>	CB BEC Vantage	28.01.2012	13.01.2012	€200
<input type="checkbox"/>	CB BEC Vantage	03.08.2012	20.07.2012	tbc
<input type="checkbox"/>	CB BEC Vantage	28.11.2012	14.11.2012	tbc
<input type="checkbox"/>	CB BEC Vantage	14.12.2012	30.11.2012	tbc
<input type="checkbox"/>	CB BEC Higher	28.01.2012	13.01.2012	€220
<input type="checkbox"/>	CB BEC Higher	03.08.2012	20.07.2012	tbc
<input type="checkbox"/>	CB BEC Higher	28.11.2012	14.11.2012	tbc
<input type="checkbox"/>	CB BEC Higher	14.12.2012	30.11.2012	tbc

Completed examination entry form and examination fee must reach the Cambridge Exam Centre's office in Munich by the 'Final Registration Date'; if not, your application cannot be accepted. The correct fee should be paid at the Cambridge Exam Centre's office in Munich (Hildegardstr. 8, 80539 München) or transferred to:

Stadtsparkasse München, Konto-Nr. 39 77 94, BLZ 701 500 00

Please include evidence of payment with this registration form.

Registrations will only be processed once the examination fee has been paid for in full.

Before filling in this form, it is important to read the Candidate Information Sheet that is supplied with this form.

Please note there is limited space available for computer-based exams. Places are allocated on a first come, first served basis.

Your details:

First name:	<input type="text"/>	Family name(s):	<input type="text"/>
Date of birth:	<input type="text"/>	Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
Email address:	<input type="text"/>		
The payment receipt and Confirmation of Entry, including candidate's exam timetable will be sent to this email address			
Phone number:	<input type="text"/>	Mobile/cell phone number:	<input type="text"/>
Address:	<input type="text"/>	City/town:	<input type="text"/>
		Post/zip code:	<input type="text"/>
		Country:	<input type="text"/>

If you wish your certificate to be sent to a different address, please specify here:



Do you have any special requirements? For example, modified materials for visual/hearing difficulties.

Name of institution where you are taking a exam preparation course (leave blank if you are not taking a course):

Why are you taking the test?

for study for work other

Declaration:

I understand that, if I am prevented from taking the examination, the fees I have paid will not be returned or carried forward to a later examination (see page 3).

By signing this form I declare that I am aware of and agree to comply with the Terms and Conditions (page 1, 2 and 3) for this examination.

Name

Signature

Date



Candidate Information Sheet

1. Examination Dates

Examination	Exam date	Final Registration Date	Results available*	Certificates despatched*	Exam fee
CB BEC Preliminary	28.01.2012	13.01.2012	10.02.2012	09.03.2012	€160
CB BEC Preliminary	03.08.2012	20.07.2012	17.08.2012	21.09.2012	tbc
CB BEC Preliminary	28.11.2012	14.11.2012	12.12.2012	18.01.2013	tbc
CB BEC Preliminary	14.12.2012	30.11.2012	07.01.2013	08.02.2013	tbc
CB BEC Vantage	28.01.2012	13.01.2012	10.02.2012	09.03.2012	€200
CB BEC Vantage	03.08.2012	20.07.2012	17.08.2012	21.09.2012	tbc
CB BEC Vantage	28.11.2012	14.11.2012	12.12.2012	18.01.2013	tbc
CB BEC Vantage	14.12.2012	30.11.2012	07.01.2013	08.02.2013	tbc
CB BEC Higher	28.01.2012	13.01.2012	10.02.2012	09.03.2012	€220
CB BEC Higher	03.08.2012	20.07.2012	17.08.2012	21.09.2012	tbc
CB BEC Higher	28.11.2012	14.11.2012	12.12.2012	18.01.2013	tbc
CB BEC Higher	14.12.2012	30.11.2012	07.01.2013	08.02.2013	tbc

*Estimated dates; please refer to your Confirmation of Entry for confirmation of the date your result will be published online.

2. Confirmation of Entry

A Confirmation of Entry giving dates, times and Munich location of your Written, Listening & Speaking tests will be sent to you by email not later than 5 working days before the written exam date.

If you have NOT received your Confirmation of Entry by this deadline, please contact us immediately at exams@cambridgeinstitut.de.

3. Withdrawal from an Examination

If you apply for, but are prevented from taking an examination, your fee will not be returned or carried forward to a later examination. Cambridge University will consider applications for refunds on medical grounds if a doctor's certificate is produced stating that the candidate was unable to take the examination through ill-health. Applications for refunds should be made by letter to this centre and will be forwarded to Cambridge ESOL. A doctor's certificate must be enclosed. The refund amounts to 50% of the total exam fee. The letter enclosing your medical certificate should contain details of your bank and account number and must reach this centre not later than 5 working days after the Written exam.

4. Answer Scripts

Answer scripts become the property of the University of Cambridge and are not returned to candidates or this examination centre.