



Computer-Based General English Examinations

Individual Registration form

Please tick:	Examination Cambridge English:	Exam date	Final Registration Date	Exam fee
<input type="checkbox"/>	CB Key (KET)	10.02.2012	27.01.2012	€ 140
<input type="checkbox"/>	CB Preliminary (PET)	10.02.2012	27.01.2012	€ 150
<input type="checkbox"/>	CB First(FCE)	11.08.2012	27.07.2012	TBC
<input type="checkbox"/>	CB Advanced (CAE)	31.05.2012	17.05.2012	€215
<input type="checkbox"/>	CB Advanced (CAE)	27.10.2012	12.10.2012	TBC

Completed examination entry form and examination fee must reach the Cambridge Exam Centre's office in Munich by the 'Final Registration Date'; otherwise your application cannot be accepted. The correct fee should be paid at the Cambridge Exam Centre's office in Munich (Hildegardstr. 8, 80539 München) or transferred to:

Stadtsparkasse München, Konto-Nr. 39 77 94, BLZ 701 500 00

Please include evidence of payment with this registration form.

Registrations will only be processed once the examination fee has been paid for in full.

Before filling in this form, it is important to read the Candidate Information Sheet that is supplied with this form.

Please note there is limited space available for computer-based exams. Places are allocated on a first come, first served basis.

Your details:

First name(s):	<input type="text"/>	Family name:	<input type="text"/>
Date of birth:	<input type="text"/>	Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
Email address:	<input type="text"/>		
	The payment receipt and Confirmation of Entry, including candidate's exam timetable will be sent to this email address		
Phone number:	<input type="text"/>	Mobile/cell phone number:	<input type="text"/>
Address:	<input type="text"/>	City/town:	<input type="text"/>
		Post/zip code:	<input type="text"/>
		Country:	<input type="text"/>

If you wish your certificate to be sent to a different address, please specify here:



Do you have any special requirements? For example, modified materials for visual/hearing difficulties.

Name of institution where you are taking an exam preparation course (leave blank if you are not taking a course):

Why are you taking the test?

for study

for work

other

Declaration:

I understand that, if I am prevented from taking the examination, the fees I have paid will not be returned or carried forward to a later examination (see page 3).

By signing this form I declare that I am aware of and agree to comply with the Terms and Conditions (page 1, 2 and 3) for this examination.

CAE ONLY	<i>I wish to be admitted for the Cambridge English: Advanced exam at the Cambridge Institut Munich centre and for the date I have selected here. I will bring a valid photo ID with me on the test day, and I also consent to have my photo taken by the centre on the day of the Speaking test. For more information please go to http://cambridge-english-advanced.cambridgeesol.org/test-day-photos-november-2011.</i>
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Name

Signature

Date

For candidates under the age of 18:

I am a parent/legal guardian of the candidate named on this form and I give my consent for this person to take a Cambridge English Exam.

By signing this form I declare that I am aware of and agree to comply with the Terms and Conditions (page 1, 2 and 3) for this examination.

Name

Signature

Date



Candidate Information Sheet

1. Examination Dates

Examination Cambridge English:	Exam date	Final Registration Date	Results available*	Certificates despatched*	Exam fee
CB Key (KET)	10.02.2012	27.01.2012	24.02.2012	23.03.2012	€ 140
CB Preliminary (PET)	10.02.2012	27.01.2012	24.02.2012	23.03.2012	€ 150
CB First(FCE)	11.08.2012	27.07.2012	24.08.2012	28.09.2012	TBC
CB Advanced (CAE)	31.05.2012	17.05.2012	18.06.2012	20.07.2012	€215
CB Advanced (CAE)	27.10.2012	12.10.2012	09.11.2012	07.12.2012	TBC

*Estimated dates; please refer to your Confirmation of Entry for confirmation of the date your result will be published online.

2. Confirmation of Entry

A Confirmation of Entry giving dates, times and Munich location of your Written, Listening & Speaking tests will be sent to you by email not later than 5 working days before the written exam date.

If you have NOT received your Confirmation of Entry by this deadline, please contact us immediately at exams@cambridgeinstitut.de.

3. Withdrawal from an Examination

If you apply for, but are prevented from taking an examination, your fee will not be returned or carried forward to a later examination. Cambridge University will consider applications for refunds on medical grounds if a doctor's certificate is produced stating that the candidate was unable to take the examination through ill-health. Applications for refunds should be made by letter to this centre and will be forwarded to Cambridge ESOL. A doctor's certificate must be enclosed. The refund amounts to 50% of the total exam fee. The letter enclosing your medical certificate should contain details of your bank and account number and must reach this centre not later than 5 working days after the Written exam.

4. Answer Scripts

Answer scripts become the property of the University of Cambridge and are not returned to candidates or this examination centre.