



# Paper-Based BEC Examinations

## Individual Candidate Registration Form

Please tick	Examination	Exam date	Speaking Test Window	Final Registration Date	Exam fee
<input type="checkbox"/>	BEC Preliminary	15.03.2012	---	03.02.2012	€ 135
<input type="checkbox"/>	BEC Preliminary	06.06.2012	---	27.04.2012	€ 135
<input type="checkbox"/>	BEC Vantage	16.03.2012	---	03.02.2012	€ 175
<input type="checkbox"/>	BEC Vantage	07.06.2012	---	27.04.2012	€ 175
<input type="checkbox"/>	BEC Higher	14.03.2012	---	03.02.2012	€ 195
<input type="checkbox"/>	BEC Higher	05.06.2012	---	27.04.2012	€ 195
<input type="checkbox"/>	ILEC	12.05.2012	04.05.-12.05.2012	06.04.2012	€ 235
<input type="checkbox"/>	ILEC	07.12.2012	03.12.-07.12.2012	02.11.2012	TBC
<input type="checkbox"/>	ICFE	12.05.2012	04.05.-12.05.2012	06.04.2012	€ 195
<input type="checkbox"/>	ICFE	07.12.2012	03.12.-07.12.2012	02.11.2012	TBC

**Completed examination entry form and examination fee must reach the Cambridge Exam Centre's office in Munich by the 'Final Registration Date'; if not, your application cannot be accepted.** The correct fee should be paid at the Cambridge Exam Centre's office in Munich (Hildegardstr. 8, 80539 München) or transferred to:

Stadtsparkasse München, Konto-Nr. 39 77 94, BLZ 701 500 00

**Please include evidence of payment with this registration form.**

Registrations will only be processed once the examination fee has been paid for in full.

Before filling in this form, it is important to read the Candidate Information Sheet that is supplied with this form.

### Your details:

First name:	<input type="text"/>	Family name(s):	<input type="text"/>
Date of birth:	<input type="text"/>	Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
Email address:	<input type="text"/>		
	The payment receipt and Confirmation of Entry, including candidate's exam timetable will be sent to this email address		
Phone number:	<input type="text"/>	Mobile/cell phone number:	<input type="text"/>
Address:	<input type="text"/>	City/town:	<input type="text"/>
		Post/zip code:	<input type="text"/>
		Country:	<input type="text"/>

If you wish your certificate to be sent to a different address, please specify here:



Do you have any special requirements? For example, modified materials for visual/hearing difficulties.

Name of institution where you are taking a exam preparation course (leave blank if you are not taking a course):

Why are you taking the test?

for study

for work

other

### Declaration:

I understand that, if I am prevented from taking the examination, the fees I have paid will not be returned or carried forward to a later examination (see page 3).

By signing this form I declare that I am aware of and agree to comply with the Terms and Conditions (page 1, 2 and 3) for this examination.

Name

Signature

Date



# Candidate Information Sheet

## 1. Examination Dates

Examination	Exam date	Speaking Test Window	Final Registration Date	Results available*	Certificates despatched*	Exam fee
BEC Preliminary	15.03.2012	---	03.02.2012	30.04.2012	25.05.2012	€ 135
BEC Preliminary	06.06.2012	---	27.04.2012	TBC	24.08.2012	€ 135
BEC Vantage	16.03.2012	---	03.02.2012	30.04.2012	25.05.2012	€ 175
BEC Vantage	07.06.2012	---	27.04.2012	TBC	24.08.2012	€ 175
BEC Higher	14.03.2012	---	03.02.2012	30.04.2012	25.05.2012	€ 195
BEC Higher	05.06.2012	---	27.04.2012	TBC	24.08.2012	€ 195
ILEC	12.05.2012	04.05.-12.05.2012	06.04.2012	25.06.2012	27.07.2012	€ 235
ILEC	07.12.2012	03.12.-07.12.2012	02.11.2012	TBC	22.02.2013	TBC
ICFE	12.05.2012	04.05.-12.05.2012	06.04.2012	25.06.2012	27.07.2012	€ 195
ICFE	07.12.2012	03.12.-07.12.2012	02.11.2012	TBC	22.02.2013	TBC

\*Estimated dates; please refer to your Confirmation of Entry for confirmation of the date your result will be published online.

## 2. Confirmation of Entry

A Confirmation of Entry giving dates, times and Munich location of your Written, Listening & Speaking tests will be sent to you by email not later than 15 working days before the written exam date.

**If you have NOT received your Confirmation of Entry by this deadline, please contact at [exams@cambridgeinstitut.de](mailto:exams@cambridgeinstitut.de).**

## 3. Withdrawal from an Examination

If you apply for, but are prevented from taking an examination, your fee will not be returned or carried forward to a later examination. Cambridge University will consider applications for refunds on medical grounds if a doctor's certificate is produced stating that the candidate was unable to take the examination through ill-health. Applications for refunds should be made by letter to this centre and will be forwarded to Cambridge ESOL. A doctor's certificate must be enclosed. The refund amounts to 50% of the total exam fee. The letter enclosing your medical certificate should contain details of your bank and account number and must reach this centre not later than 5 working days after the Written exam.

## 4. Answer Scripts

Answer scripts become the property of the University of Cambridge and are not returned to candidates or this examination centre.