



Paper-Based General English Examinations

Individual Candidate Registration Form

Please tick:	Examination Cambridge English:	Exam date	Speaking test window	Final Registration Date	Exam fee
<input type="checkbox"/>	Key (KET)	17.03.2012	---	10.02.2012	€115
<input type="checkbox"/>	Key (KET)	01.06.2012	---	27.04.2012	€115
<input type="checkbox"/>	Key (KET)	07.12.2012	---	02.11.2012	TBC
<input type="checkbox"/>	Preliminary (PET)	17.03.2012	---	10.02.2012	€125
<input type="checkbox"/>	Preliminary (PET)	01.06.2012	---	27.04.2012	€125
<input type="checkbox"/>	Preliminary (PET)	07.12.2012	---	02.11.2012	TBC
<input type="checkbox"/>	First(FCE)	10.03.2012	24.02. – 09.03.2012	27.01.2012	€185
<input type="checkbox"/>	First(FCE)	09.06.2012	25.05. – 15.06.2012	20.04.2012	€185
<input type="checkbox"/>	First(FCE)	08.12.2012	16.11. – 07.12.2012	19.10.2012	TBC
<input type="checkbox"/>	Advanced (CAE)	17.03.2012	02.03. – 16.03.2012	27.01.2012	€190
<input type="checkbox"/>	Advanced (CAE)	13.06.2012	25.05. – 15.06.2012	20.04.2012	€190
<input type="checkbox"/>	Advanced (CAE)	05.12.2012	16.11. – 07.12.2012	19.10.2012	TBC
<input type="checkbox"/>	Proficiency (CPE)	10.03.2012	24.02. – 09.03.2012	27.01.2012	€195
<input type="checkbox"/>	Proficiency (CPE)	14.06.2012	25.05. – 15.06.2012	20.04.2012	€195
<input type="checkbox"/>	Proficiency (CPE)	06.12.2012	16.11. – 07.12.2012	19.10.2012	TBC

Completed examination entry form and examination fee must reach the Cambridge Exam Centre's office in Munich by the 'Final Registration Date'; otherwise your application cannot be accepted. The correct fee should be paid at the Cambridge Exam Centre's office in Munich (Hildegardstr. 8, 80539 München) or transferred to:

Stadtsparkasse München, Konto-Nr. 39 77 94, BLZ 701 500 00

Please include evidence of payment with this registration form.

Registrations will only be processed once the examination fee has been paid for in full.

Before completing this form, it is important to read the Candidate Information Sheet supplied with this form.

Your details:

First name(s):	<input type="text"/>	Family name:	<input type="text"/>
Date of birth:	<input type="text"/>	Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
Email address*:	<input type="text"/>		
*The payment receipt and Confirmation of Entry, including candidate's exam timetable will be sent to this email address			
Phone number:	<input type="text"/>	Mobile/cell phone number:	<input type="text"/>
Address:	<input type="text"/>	City/town:	<input type="text"/>
		Post/zip code:	<input type="text"/>
		Country:	<input type="text"/>

If you wish your certificate to be sent to an address other than the above, please specify here:



Do you have any special requirements? For example, modified materials for visual/hearing difficulties.

Name of institution where you are taking an exam preparation course (leave blank if you are not taking a course):

Why are you taking the test?

for study

for work

other

Declaration:

I understand that, if I am prevented from taking the examination, the exam fee I have paid will not be returned or carried forward to a later examination (see page 3).

By signing this form I declare that I am aware of and agree to comply with the Terms and Conditions (page 1, 2 and 3) for this examination.

CAE ONLY	I am aware that the examination centre is obliged to take a 'test-day photo' of each CAE candidate on the day of my speaking test.
-----------------	--

Name

Signature

Date

For candidates under the age of 18:

I am a parent/legal guardian of the candidate named on this form and I give my consent for this person to take a Cambridge English Exam.

By signing this form I declare that I am aware of and agree to comply with the Terms and Conditions (page 1, 2 and 3) for this examination.

Name

Signature

Date



Candidate Information Sheet

1. Examination Dates

Examination Cambridge English:	Exam date	Speaking test window	Final Registration Date	Results available*	Certificates despatched
Key (KET)	17.03.2012	----	10.02.2012	27.04.2012	25.05.2012
Key (KET)	01.06.2012	----	27.04.2012	TBC	20.08.2012
Key (KET)	07.12.2012	----	02.11.2012	TBC	15.02.2013
Preliminary (PET)	17.03.2012	----	10.02.2012	27.04.2012	25.05.2012
Preliminary (PET)	01.06.2012	----	27.04.2012	TBC	20.08.2012
Preliminary (PET)	07.12.2012	----	02.11.2012	TBC	15.02.2013
First(FCE)	10.03.2012	24.02. – 09.03.2012	27.01.2012	30.04.2012	25.05.2012
First(FCE)	09.06.2012	25.05. – 15.06.2012	20.04.2012	TBC	31.08.2012
First(FCE)	08.12.2012	16.11. – 07.12.2012	19.10.2012	TBC	22.02.2013
Advanced (CAE)	17.03.2012	02.03. – 16.03.2012	27.01.2012	30.04.2012	25.05.2012
Advanced (CAE)	13.06.2012	25.05. – 15.06.2012	20.04.2012	TBC	31.08.2012
Advanced (CAE)	05.12.2012	16.11. – 07.12.2012	19.10.2012	TBC	22.02.2013
Proficiency (CPE)	10.03.2012	24.02. – 09.03.2012	27.01.2012	30.04.2012	25.05.2012
Proficiency (CPE)	14.06.2012	25.05. – 15.06.2012	20.04.2012	TBC	31.08.2012
Proficiency (CPE)	06.12.2012	16.11. – 07.12.2012	19.10.2012	TBC	22.02.2013

*Estimated dates; please refer to your Confirmation of Entry for confirmation of the date your result will be published online.

2. Confirmation of Entry

A Confirmation of Entry giving dates, times and Munich location of your Written, Listening & Speaking tests will be sent to you by email not later than 15 working days before the written exam date.

If you have NOT received your Confirmation of Entry by this deadline, please contact at exams@cambridgeinstitut.de.

3. Withdrawal from an Examination

If you apply for, but are prevented from taking an examination, your fee will not be returned or carried forward to a later examination. Cambridge University will consider applications for refunds on medical grounds if a doctor's certificate is produced stating that the candidate was unable to take the examination through ill-health. Applications for refunds should be made by letter to this centre and will be forwarded to Cambridge ESOL. A doctor's certificate must be enclosed. The refund amounts to 50% of the total exam fee. The letter enclosing your medical certificate should contain details of your bank and account number and must reach this centre not later than 5 working days after the Written exam.

4. Answer Scripts

Answer scripts become the property of the University of Cambridge and are not returned to candidates or this examination centre.

5. Candidates for the Cambridge English: Advanced (CAE) ONLY

I am aware that the examination centre is obliged to take a 'test-day photo' of each CAE candidate on the day of the speaking test.